2. The drawing officers should submit the copy of Agreement, for purchase of House site or House as the case may be while submitting part payment applications.

3. The drawing officers should submit copy of site document, copy of site document, copy of plan approved by the G.P. or Municipality or CRDA along with the estimation prepared by the Engineers while submitting the part with drawl application to Z.P.

4.The drawing officers should submit the Xerox copies of service register page in which the date of Birth and date of joining in service of the employee noted, along with the part withdrawal application in proof of the period of service completed and to know the balance of service left

The drawing officers should invariably be followed the above instructions while submitting the Z.P.P.F Advances/Part with drawls applications to ZP. Office as the same have been insisting by the Audit Department and a large No. of Audit objections are being rised due to lack of the above said enclosures.

Sd/-M.Krishna Mohan,
DyChief Executive Officer(FAC),
Zilla Praja Parishad, Krishna,
Machilipatnam.

To,
All the Mandal Parishad Development Officer in the District for necessary action.
All the H.Ms of Z.P.H.S in the District for necessary action.
All the Mandal Education officers of Mandal Praja Parishad in the District for necessary action.
All the Recognised Teachers Unions in the District for information.
Copy to all the staff in 'J1'and'J2' Sections of Z.P.P. for information and necessary action.
Copy to the CEO, Dy.CEO and A.Os table

//t.c.f.b.o//

28/1/2015 Superintendent